



# THE CARRICKMINES

GOLF CLUB

## MEMBERS INFORMATION BOOKLET

January 2021



## **CONTENTS**

1. THE CLUBHOUSE .....	1
2. ON THE COURSE .....	3
3. COMMUNICATION WITH MEMBERS.....	6
4. COMPETITIONS .....	8
5. COMPETITION BOOKING SYSTEMS/ SCORE ENTRY/PRIZE GIVINGS.....	14
6. HANDICAPS .....	16
7. INTERCLUB MATCHES .....	17
8. ANNUAL SUBSCRIPTIONS .....	18
9. GOLF INSURANCE.....	19
10. INFORMATION SPECIFIC TO FIVE-DAY MEMBERS.....	19
11. GUESTS AND VISITORS .....	20

Details of current  
CGC Officers & Committee Members  
are listed in the Fixtures Booklet

# **1. THE CLUBHOUSE**

## **1.1. OPENING HOURS**

The club house is open from 8.00am. Closing times vary during the year. Look out for notices.

## **1.2. CONTACT NUMBERS**

CGC phone number: 01 295 5972

Dial: 1 - Course conditions; 2 - Steward.

## **1.3. ACCESS**

An electronic entrance fob is required to access the car park and locker rooms. Fobs can be obtained from the Hon Membership Secretary.

## **1.4. MOBILE PHONE USAGE**

The use of mobile phones is not permitted in the bar area.

## **1.5. DRESS CODE**

Smart casual dress is required.

Golf shoes are **not** permitted in the bar or committee room areas.

## **1.6. FOOD AVAILABLE**

A limited menu is available in the bar. Meals are available following main events in the golfing year. Playing groups may also arrange meals with the Steward in advance.

## **1.7. TV**

For major sporting events and at other appropriate times members may request the TV to be turned on, providing there is no major event in the bar area at the time. Volume should be kept at a reasonable level with common courtesy to others present.

## 1.8. **SMALL LOCKERS / GOLF BAG LOCKERS / CADDY CAR CAGES / PUSH TROLLEYS**

Contact the Hon Membership Secretary if you are interested in renting any of the storage facilities below. Allocation is subject to availability and waiting lists may apply.

### **Lockers**

Available in the locker rooms. Fee €10 p.a.

### **Golf Bag Lockers**

Bag lockers are available in the carousels, which are located in the trolley sheds. Fee : Normal bag - €40 p.a. Large Bag - €60 p.a.

### **Caddy Car Cages**

A limited number of caddy car cages are available for the storage of electric trolleys that fold quite flat e.g. golf gliders. Fee €25 p.a.

### **Trolley Storage**

Trolleys can be stored, at your own risk, in the trolley sheds. Members need their electronic fob to access these.

***Note: The club is not responsible for any damage or loss.***

### **Push Trolleys**

Push trolleys can be hired from the bar staff at a cost of €2. A €10 deposit is payable and is refunded on return of handle.

## 1.9. **BUGGY HIRE**

Buggies are available ***for members use only***. The charge is €5 for 9 holes and €10 for 18 holes. A €20 deposit is payable and refunded when the key is handed back to the bar staff.

***Please make sure to plug in buggies to electrical connections in the storage sheds at the end of your round so that they are fully charged for the next user.***

## 1.10. **TOWELS**

Towels are available from bar staff at a cost of €2.

## **2. ON THE COURSE**

### **2.1. COURSE ETIQUETTE**

#### **No Disturbance or Distraction**

Players should always show consideration for other players on the course and should not disturb their play by moving, talking or making unnecessary noise.

Players should ensure that any electronic device taken onto the course does not distract other players.

Players should not stand close to, or directly behind the person playing the ball.

#### **On the Putting Green**

A player should not stand on another player's line of putt or, when she/he is making a stroke, cast a shadow over the line of putt or stand directly behind the hole when she/he is about to play.

Players should remain on or close to the putting green until all other players in the group have holed out. When everyone has completed the hole, players should immediately leave the putting green.

#### **Play at Good Pace and Keep Up**

Players should play at a good pace. It is a group's responsibility to keep up with the group in front. If it loses a clear hole and is delaying the group behind, it should invite the group behind to play through, irrespective of the number of players in that group. Where a group has not lost a clear hole, but it is apparent that the group behind can play faster, it should invite the faster moving group to play through.

#### **Be Ready to Play**

Players should arrive at the first tee box 5 minutes before their allotted tee time. They should always be ready to play as soon as it is their turn. Mark your card while others are teeing off.

When playing on or near a putting green, players should leave their bags in a position that will allow them to move quickly away from the green towards the next tee.

## **Ready Golf**

*Ready Golf* is a commonly used term which indicates that players should play when they are ready to do so, rather than adhering strictly to the 'farthest from the hole plays first' stipulation in the Rules of Golf. It applies to stroke play (including SBF). It **does not apply** in match play competitions unless agreed by both parties.

## **Lost Ball**

If a player believes a ball may be lost or out of bounds she/he should play a provisional ball to save time. The maximum time allowed to search for a lost ball is 3 minutes.

Players searching for a ball should signal the players in the group close behind to play through as soon as it becomes apparent that the ball will not easily be found. Having let the group behind play through, they should not continue play until that group has passed and is out of range.

## **Sandbags and Repair of Divots, Pitch-Marks and Damage by Shoes**

Every time you play, you must have a sandbag with you. It is now obligatory to do so. Currently every member should have their own personal sandbag. Sand for filling your bag, and some additional spare bags, are located under the balcony.

Players should carefully repair any divots made by them by filling with sand. Any damage to the putting green made by the impact of a ball (whether made by the individual or not) should be repaired correctly with a pitch mark repairer.

To avoid damage to the rim of the hole players must NOT use the putter head to remove the ball from the hole. They should also be careful using ball retrievers.

## **2.2. PRIORITY ON THE COURSE**

Priority is given to the competition of the day. Thereafter people playing matches have priority over casual play. All players should be aware of matches behind them.

When playing casual golf, 3-ball or 4-ball combinations should give way to a 2-ball if there is no one in front of them.

### 2.3. DRESS CODE

Smart casual dress is essential and soft spikes should be worn.

The following are **not acceptable** on the course:

- Vest-type T-shirts, collarless shirts, sleeveless shirts for men
- Denims, track suits or leggings, rugby or football jerseys, hoodies
- Beach, gym or athletic wear
- Combat trousers or combat shorts
- Trainers or runners
- Trousers must not be tucked into socks

## 3. COMMUNICATION WITH MEMBERS

### 3.1. CGC WEBSITE

The club website address is: [www.carrickminesgolfclub.ie](http://www.carrickminesgolfclub.ie)

The main sections are :

- Course
- Become a Member
- Visitors
- Fixtures & Events (*a very detailed tabular calendar of events can be found here*).  
You can access the online BRS Booking system from this section.
- Members Area  
– you need to use this password to access : **CGCMembers**
- Contact

*Note : there is a link to the Calendar, BRS Booking and Club VI login on the footer of all website pages.*

### 3.2. FIXTURES BOOKLET

This is the main reference guide to all regular fixtures for the calendar year ahead. Every member should have one. It provides details of:

- CGC Officers, Committee Members, Steward and Head Greenkeeper
- Team Co-ordinators / Managers
- Competitions - dates and type of competition

### 3.3. PHONE LISTS

Contact details of members are available in the locker rooms.



### **3.4. GENERIC EMAILS**

CGC officers use email to send out information deemed of interest to members including:

- Details of works being carried out on the golf course which may affect play e.g. hollow tining
- Notice regarding works to be carried out in the club house which may affect access to bar area or locker rooms
- Upcoming events e.g. 'Nine and Dine' social evenings
- Details regarding unusual prolonged closure of the course

***Please make sure to review your emails on a regular basis to keep in touch with Club activities.***

### **3.5. BOOKING CONFIRMATIONS**

Members booking on the timesheet receive emails confirming date, time and playing partners. Any subsequent change to your booking or playing partners generates another email.

### **3.6. COMPETITION RESULTS**

Ladies' competition results are displayed in locker room, communicated by email and posted to [www.HowDidiDo.com](http://www.HowDidiDo.com)

Mens' competition results are displayed on notice board and posted to [www.HowDidiDo.com](http://www.HowDidiDo.com)

### **3.7. NOTICE BOARDS IN MAIN ENTRANCE & LOCKERS ROOMS**

Notices covering a range of topics are posted on boards in the entrance lobby and locker rooms. Please make sure to check these to keep up with events that might interest you such as competition draws and results.

## **4. COMPETITIONS**

### **4.1. GENERAL INFORMATION**

The annual Fixtures Booklet provides colour coded details of weekly competitions, invitation events and other less regular events. The Terms of Competition along with rules pertaining to the different types of competitions are displayed on the notice boards in the locker rooms.

Play is not permitted in any competitions where annual subscriptions remain unpaid (Ref Rule 15.3).

### **4.2. WEEKLY COMPETITIONS**

Wednesday is the main competition day for CGC ladies with times available on the booking system. The alternate competition day is Sunday, and timesheet slots are available between 10 and 10.30 am.

Saturday is the main competition day for CGC men and should be booked on the booking system. Refer to the Fixtures Booklet for details.

Any substantive changes to advertised competitions will be emailed to members and posted on the notice board.

Draws are currently not possible.

### **4.3. MAJOR COMPETITIONS**

To be eligible to win some of the main competition events such as Captain's Prize, President's Prize etc certain conditions apply. Details are available on the inside cover of the Fixtures Booklet and on notices in locker rooms.

### **4.4. ADDITIONAL QUALIFYING COMPETITIONS**

In addition to the main weekly competitions there are Midweek Singles, Sunday Singles and Bank Holiday Singles competitions throughout the summer. These are qualifying competitions that take place outside of normal competition days and are open to both men and lady members. They provide further opportunity for members to work on their handicap.

There is an option to play 9 or 18 hole qualifying competitions. Members may play at any time during the day but must arrange playing partner(s), sign in and pay (via Purse) on the computer as normal.

*Refer to Fixtures Booklet for specific dates.*

## **4.5. CASUAL COMPETITIONS – MONDAY BALL / NINE & DINE EVENTS**

### **Monday Ball**

On Mondays throughout the year there is a Ladies' informal 9-hole competition for which no handicap is necessary. This is an easy way for new members to meet existing members. Entry is via the CGC Monday Ball Whats App group and at the end of the year, participants make a donation to a nominated charity in lieu of a competition fee. There is no Monday Ball on Bank Holidays. Contact Monday Ball organisers for further information and to be added to the Whats App group.

### **Nine & Dine**

There are about three of these run on Friday evenings during the summer months and another one during the Xmas period. These are informal events and members may invite guests. Details are available in the Fixtures Booklet with reminders going out via email and notices on the boards.

## OFFICIAL COMPETITIONS

### Midweek

#### **Midweek Singles**

Take place once a month on either a Tuesday or a Thursday in May, June, August & September. There are also singles competitions on most Bank Holiday Mondays. Open to all members. Refer to fixture card for details.

### Wednesday

#### **Ladies' Competition**

Timesheet mainly covers competition of the day but slots are allocated for men /casual golf as well.

Anyone playing casual golf must give way to competition of the day.

### Saturday

#### **Mens' Competition**

Timesheet mainly covers competition of the day but limited slots are allocated for ladies golf.

Anyone playing casual golf must give way to competition of the day.

### Sunday

#### **Ladies Alternate Day**

Tee Reserved 10.00 – 10.30 & return

#### **One Off Mixed Events**

Shamrock Singles; R & A singles;  
Vice Presidents Prize; Father & Son;  
Family Foursomes; Captains Charity  
Day; Hilary Little Shield

#### **Juniors Comp**

June – Aug : 2.00 – 2.30

## UNOFFICIAL EVENTS

Please note that golfers playing in unofficial events have NO priority on the course.

### Monday

#### **Ladies Monday Ball (9 holes)**

Sign in on the CGC Monday Ball Whats App Group. Book your tee time on BRS.

### Tuesday

#### **Male members**

often play 10.00 - 11.15

### Thursday

#### **Male members**

often play 10.00 - 11.15

- The CGC annual Fixtures Booklet contains details of all the regular golfing events that take place.
- Notices of other events not listed in the Fixtures Booklet are displayed on the notice boards.
- Interclub matches against other clubs run by Golf Ireland are marked up on the white notice board outside the entrance to the clubhouse and highlighted on the BRS booking system.

## **4.6. MATCH PLAY COMPETITIONS**

### **Ladies' Section**

There are a range of match play competitions throughout the year. The main competitions are held in the summer months and those wishing to enter should submit the appropriate application forms or enter on the ClubV1 app normally by the end of March. Draws take place in April and are posted on the notice board in the ladies' locker room and can be viewed on clubV1. It is up to both players to make contact as soon as possible to arrange to play the match by the due date.

During the Winter months there are 9 hole singles and 18 hole foursomes match play competitions.

Certain conditions apply to some of the main competitions so please familiarise yourself with these by reading the Terms of Competition notices in the locker room.

### **Mens' Section**

There are a number of match play competitions during the summer months. Formats include singles, foursomes and mixed foursomes. Foursome partners are randomly drawn so it is not necessary to have a playing partner to enter. Entry sheets are placed on the noticeboard and entries normally close on 31 March.

Certain conditions apply to some of the main competitions so please familiarise yourself with these by reading the Terms of Competition notices in the locker rooms.

A 9-hole match play competition is run over the winter months. The entry sheet for this is posted on the noticeboard in the early Autumn.

Entry to all competitions is now online. When you enter a competition the system will automatically deduct the appropriate entry fee from your purse. Results should be entered online as soon as the match is over. All matches are expected to be played by the due date with any exceptions communicated to the Competition Secretary or match play monitor.

*See the noticeboard for further details.*

### **Finals Day**

This is held in mid-September when some of the final matches for the men's and ladies' competitions are played. It is a social event and Club members who are not playing in the finals are encouraged to come up and support.

## **4.7. WINTER & SPRING BOX COMPETITIONS**

### **Ladies**

During the winter and spring months there are a range of Box Matches that both ordinary lady members and 5-day lady members can enter.

*Please check the notice boards in the locker room for further details.*

## **4.8. SEMI-OPEN/INVITATION EVENTS**

### **Ladies**

There are a series of semi-open events held throughout the year. Members may invite a varying number of guests depending on the event – check Fixtures Booklet for details. 5-day members may play in invitation events if it is not on a Wednesday. They may however play in a Wednesday invitation event if invited as a guest by an ordinary member.

Food for you and your guests is available at semi-open events.

### **Men**

There are normally 3 invitation fourball competitions held during the summer – one each in June, July and August. Refer to the Fixtures Booklet for dates and starting times. Members are entitled to bring up to three guests. The entry fee covers the cost of golf, dinner and prizes. These events are open to full and 5-day members.

## **5. COMPETITION BOOKING SYSTEMS/SCORE ENTRY/ PRIZE GIVINGS**

### **5.1. BRS BOOKING SYSTEM**

#### **Ladies**

Ordinary members may use the online booking system to book tee times for Wednesday competitions and for alternate day Sunday competitions.

Generally they may only book themselves and one other person at a time. The system generates an automatic email confirming the booking, and a further email when other people join or leave the line you are on.

#### **Men**

Ordinary members may use the online booking system to book tee times for Saturday competitions. They may book all players on a line. This can be three or four players depending on the competition. The system generates an automatic email confirming the booking, and a further email when other people join or leave the line you are on.

#### **Casual Golf, Midweek Singles & Sunday Competitions (Ladies and Men)**

All members can book a full line.

#### **Register on BRS**

New members need to register on the system. Go to CGC website > Fixtures and Events > BRS Golf, Tee Booking System > Register. An email is generated when your account is activated and you will then be able to login and book tee-times.

The BRS APP is available for download to a mobile phone. This allows members to book tee-times for competitions from their phones.

### **5.2. ONLINE COMPETITION ENTRY & FEES**

#### **Online Entry – *check if available you may need to use HowDidiDo App***

Prior to playing a competition, all players should first 'Sign-In' at the computer terminal in the lobby and attach the printed label to their score card. Scores should be entered in the computer on completion of the round. It is a requirement that all cards be returned, including no-scores and no-returns. Scorecards should be placed in the appropriate drawer below the computer screen – ladies use the drawer on the left and men use the drawer on the right.



During the winter months if entering both 9 and 18-hole competitions, please enter each competition separately and place both stickers on the scorecard.

*If the computer is unreasonably slow, please persist.*

*If you cannot enter your score, please text Competition Secretary.*

### **Competition fees**

In 2020 the Club introduced **the purse system** for the payment of competition fees. The appropriate entry fee is displayed on the screen and taken from your account, when you sign-in to the competition on the computer. Cash will still be required for Charity Days and Invitation Competitions.

### **Purse**

The purse system is linked to your Golf Ireland number. You can put funds on your purse either online: via Club VI Members Hub app/website or the HowDoiPay website; OR if you prefer you can top up in the Bar in the clubhouse with cash or a debit card and your Golf Ireland card. Contact Competition Secretary for further details.

It is advisable to keep your purse topped up to enable competition entry.

### **HowDidiDo App**

Members may sign in and pay for competitions and also enter scores using the HowDidiDo App. Select '**Today's Golf**' and follow prompts.

## **5.3. WINNERS AND PRIZE GIVINGS**

Competition results are displayed in the locker rooms, circulated by email or available on HowDidiDo. Prizes are not presented each week but at special prize giving events which generally coincide with other events in the Club. Please refer to notice board and Fixtures Booklet for dates and details.

Prize winners are expected to attend prize givings and for main prizes should inform the Competition Secretary if they cannot attend. Where prizes have been donated a Thank You card to the donor is recommended.

## **6. HANDICAPS**

### **6.1. WHEN A MEMBER DOES NOT ALREADY HAVE A HANDICAP**

If you are joining CGC and do not already have a Golf Ireland handicap index you need to submit 3 x 18-hole cards or 6 x 9-hole cards (front 9 only) to the Handicap Secretary.

If you join when the Winter Course is in play, no lifting and dropping in the rough is permitted. However lifting and placing on the fairway is permitted when playing these rounds.

Cards should be retained by member until all completed. They should then be submitted altogether to the Handicap Secretary.

### **6.2. WHEN YOU ALREADY HAVE A HANDICAP**

If you are joining CGC, already have a Golf Ireland handicap index and wish CGC to be your home course, you need to provide a handicap certificate to the appropriate CGC Handicap Secretary.

If you are joining CGC but keeping your handicap in another club you need to provide the appropriate Handicap Secretary with details of your Golf Ireland number and handicap index.

## **7. INTERCLUB MATCHES**

### **7.1. INTRODUCTION**

From March onwards members may be involved in a range of interclub team matches. Each team has a manager and assistant and they may contact you to see if you are interested in going on the panel for possible team selection. Names of team managers are posted on the notice board.

### **7.2. CLUB UNIFORM FOR INTERCLUB MATCHES**

All club clothing / merchandise is available to order on the CGC website.

#### **Ladies**

Navy trousers / shorts / skirt, white shirt and CGC sweater.

Please see the noticeboard for updates and further details.

#### **Men**

Blue club shirt, navy jumper or ½ zip top and navy trousers.

Please see the noticeboard for updates and further details.

### **7.3. TEAM COACHING**

In advance of the interclub matches CGC often arranges some group coaching sessions for interested members. Watch out for notices in the locker rooms and sign up if interested.

## **8. ANNUAL SUBSCRIPTIONS**

### **8.1. NEW MEMBERS**

Members joining CGC during the year pay a subscription fee proportionate to the remaining months of the membership year plus any applicable entrance fees. Subscription fees must be paid by the date listed on the invoice. New members may start using the course on payment of fees. Details of current rates are available on the website or from the Hon Membership Secretary.

### **8.2. EXISTING MEMBERS**

Members receive an annual bill detailing their annual subscriptions and related charges. Prompt payment is expected. Sanctions will apply for delayed payments. Please refer to CGC Rules 15.1 - 15.5. on the website or contact the Hon Membership Secretary for full details.

### **8.3 BAG TAGS**

In 2020 CGC introduced Bag Tags for members. These are issued on payment of annual subscription. The tag includes a disc which shows the year (2020, 2021 etc) that membership has been paid for. These tags should be placed in a prominent position on your bags. As there have been a lot of new members recently joining the club displaying the tags will help staff to identify whether players are members or visitors.

Full Members have been issued Blue Tags; while other categories such as Juniors and Five Day members have been issued Yellow Tags.

## **9. GOLF INSURANCE**

### **9.1. CLUB POLICY**

From 2021, all playing members should have insurance. Details of the scheme can be viewed on the club website. The premium is billed annually along with the annual subscription.

## **10. INFORMATION SPECIFIC TO FIVE-DAY MEMBERS**

### **10.1. PLAY ARRANGEMENTS**

Five-day membership allows you to play golf, including competitions on Mondays, Tuesdays, Thursdays and Fridays and Sundays.

Please consult the Fixtures Booklet for other events for which Five-day members are eligible (usually in blue print).

### **10.2. CONTACTS**

The name of the committee members acting as Five-day member co-ordinators are available on the back page of the Fixtures Booklet.

## 11. GUESTS AND VISITORS

### 11.1. GUESTS WITH MEMBERS

Members may bring in up to three guests at a time on Mondays, Tuesdays, Thursdays, Fridays and Sundays. Guests must be signed in at the bar counter and green fees paid before going on the course. Guests are not permitted on Wednesdays and Saturdays.

<b>Current Rates:</b>	<b>Weekday</b>	<b>Sunday</b>
18 holes	€15	€20
9 holes	€8	€10

From October 2018 onwards - any guest introduced by the same member *more than six times in the same subscription year* will pay full green fee rates on the seventh and each subsequent introduction.

#### **Guests with Junior Members**

Junior Members may introduce one Junior Member of another Golf Club on Mondays, Tuesdays, Thursdays, or Fridays.

**Current Rate : €2**

### 11.2. GREEN FEES FOR VISITORS

Green fees from visitors not playing with a member are most welcome on Mondays, Tuesdays, Thursdays, Fridays and Sundays. Green fees must be paid before going on the course. Green fees are **not permitted** on Wednesdays, Saturdays and Bank Holidays.

<b>Current Rates:</b>	<b>Weekday</b>	<b>Sunday</b>
18 Holes	€35	€40
9 Holes	€20	€25

***We hope the content of this information booklet clarifies many of the issues that habitually arise. However, it is not exhaustive so please do not hesitate to contact your sponsors, CGC officers or committee members with any other queries you might have. Happy golfing!***

The CGC Committee,  
January 2021



# THE CARRICKMINES

G O L F C L U B